

Stratford upon Avon School

School Librarian

Person Specification September 2022

Please read this Person Specification carefully as it will be used to assess candidates as part of the short list and interview process.
The recruiting team will be looking for candidates who most closely match the following:

	Essential	Desirable	Evidence Base
Qualifications	<ul style="list-style-type: none"> • Good standard of general education, with equivalent to GCSE Mathematics and English or other proven literacy and numeracy levels. 		Application Form
Experience	<ul style="list-style-type: none"> • Working in a busy environment • Good written communication and interpersonal skills • Use of initiative • Good computer skills • A positive and proactive approach to solving problems • Numeracy and alphabetical skills 	<ul style="list-style-type: none"> • Experience of working in an educational setting. • Experience of working with young people. 	Application, references and selection process.
Key Skills, Competencies and Aptitudes	<ul style="list-style-type: none"> • A keen interest in books and the benefits of reading • Enthusiasm for working with children and young people • A methodical and well-organised approach to work • Enthusiasm, self-motivation and a positive outlook • Reliability and Flexibility • Attention to detail • Ability to work as part of a team • Ability to work independently 	<ul style="list-style-type: none"> • An interest in education and a commitment to raising standards 	Application form, selection process.
Professional Development	<ul style="list-style-type: none"> • A willingness to attend training for specific aspects of the job and for generic school-based development. 	<ul style="list-style-type: none"> • A positive approach to personal development and training 	Application form, references and selection process.
Other Information	<ul style="list-style-type: none"> • Display commitment to the protection and safeguarding of children and young people • Post subject to Enhanced DBS Disclosure • Share the ethos of the school 	<ul style="list-style-type: none"> • Willingness to co-ordinate and take part in whole school activities. 	Application form, references and selection process.

The school is committed to safeguarding and promoting the welfare of the children and young people and expects all staff and volunteers to share this commitment.