

# Stratford-upon-Avon School

## Person Specification for the post of Catering Assistant

### February 2026

Please read this Person Specification carefully as it will be used to assess candidates as part of the short listing and selection process. The recruiting team will be looking for candidates who most closely match the following:

	Essential	Desirable	Evidence base
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>A good general education including Literacy and numeracy skills</li> </ul>	<ul style="list-style-type: none"> <li>GCSE A*-C pass in English and Math's</li> <li>Food Hygiene Certificate</li> <li>Training in HACCP ad COSHH</li> </ul>	Application form.
<b>Skills and Experience</b>	<ul style="list-style-type: none"> <li>No previous experience necessary</li> </ul>	<ul style="list-style-type: none"> <li>A similar position in a school, college or catering establishment</li> <li>Working within a team</li> </ul>	Application, references and selection process.
<b>Key competencies and aptitudes</b>	<ul style="list-style-type: none"> <li>Enthusiasm, self-motivation, flexibility and well organised</li> <li>Ability to think and work calmly, quickly and politely, including when under pressure including to deadlines</li> <li>Ability to work effectively with people</li> <li>Able to accept instruction and seek clarification where necessary</li> <li>Ability to operate kitchen equipment safely as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Understanding of Health and Safety regulations</li> <li>Understanding of Food Hygiene requirements/ regulations</li> <li>Understanding of the need to operate within regulations i.e. HASAW</li> </ul>	Application, references and selection process.
<b>Professional development</b>	<ul style="list-style-type: none"> <li>Willingness to undertake appropriate professional development.</li> </ul>	<ul style="list-style-type: none"> <li>A positive approach to personal development and training.</li> </ul>	Application, references and selection process.
<b>Other information</b>	<ul style="list-style-type: none"> <li>Displays commitment to the protection and safeguarding of children and young people</li> <li>Share the ethos of the school</li> <li>Post subject to Enhanced DBS</li> </ul>	<ul style="list-style-type: none"> <li>Willingness to co-ordinate and take part in whole school activities.</li> </ul>	Application, references and selection process.

The school is committed to safeguarding and promoting the welfare of the children and young people and expects all staff and volunteers to share this commitment.